



READINESS

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
DEFENSE EQUAL OPPORTUNITY MANAGEMENT INSTITUTE
366 TUSKEGEE AIRMEN DRIVE
PATRICK AIR FORCE BASE, FL 32925-3399

MAR 17 2017

MEMORANDUM FOR EQUAL OPPORTUNITY ADVISOR COURSE (EOAC) STUDENTS

FROM: DEOMI/CC

SUBJECT: Commandant's Welcome – EOAC Class 17-2

I want to take this opportunity to personally welcome you to the best equal opportunity training institute in the world. This course and your experiences while at DEOMI will be life changing. Upon completion, you will be poised to make positive contributions to your Service as an Equal Opportunity Advisor, Command Climate Specialist, or Program Manager. This course is rigorous and will require your full effort and attention.

We ask that you **report to Patrick Air Force Base Lodging, the Space Coast Inn (Building #720) by Sunday, 7 May 2017 NLT 1800** for check-in. If you need assistance with your lodging, contact their office at (321) 494-6590/6591. On Monday, **8 May 2017 at 0745, you will report to DEOMI (Building #352), Auditorium 2**, for in-processing. Uniform required is service specific; Class Bs, Khakis, Dress Blue C or Service Dress Blue. Please ensure you bring the following required items on the first day to in-process: Copy of orders; DD Form 1610, *Request and Authorization for TDY Travel of DoD Personnel*, and DEOMI Form 31, *EO Student Behavioral and Academic Standards Acknowledgement Form* (Attached on page 11).

For any other issues or concerns you can contact DEOMI Student Services, DSN 854-5214/5653/4617, commercial (321) 494-5214/5653/4617, or by email at deomiss@us.af.mil. During off-duty hours contact DEOMI's First Sergeant, at DSN 854-6978, commercial (321) 494-6978, or cell phone (321) 302-9356. My staff and I will work diligently to address and resolve any issues which may arise. Please ensure you read the welcome packet in its entirety as each document has valuable and important information. **Failure to comply with the information provided in this welcome packet may result in disenrollment from the course.**

Once again, welcome to DEOMI and congratulations on your selection as a member of EOAC Class 17-2. We look forward to training you to become a world class Equal Opportunity professional.


MARY L. MARTIN
COL, USA
Commandant