



READINESS

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE  
DEFENSE EQUAL OPPORTUNITY MANAGEMENT INSTITUTE  
366 TUSKEGEE AIRMEN DRIVE  
PATRICK AIR FORCE BASE, FL 32925-3399

NOV 21 2017

MEMORANDUM FOR EQUAL OPPORTUNITY ADVISOR RESERVE COMPONENT  
COURSE (EOARCC) STUDENTS

FROM: DEOMI/CC

SUBJECT: Commandant's Welcome – EOARCC Class 18AB

I want to personally welcome you to the Defense Equal Opportunity Management Institute (DEOMI), the best equal opportunity training institute in the world. This course is rigorous and will require your full effort and attention. Frequently, personal experiences while at DEOMI are life changing. Upon completion, you will be poised to make positive contributions to your Service as an Equal Opportunity Advisor, Command Climate Specialist, or Program Manager.

We ask that you **report to Patrick Air Force Base Lodging, Space Coast Inn (820 Falcon Avenue, Building 720, Patrick AFB, FL 32925) on Saturday, January 13, 2018 NET 1400 and NLT 1800** for check-in. If you need assistance with your lodging, contact their office at (321) 494-6590/6591. On Sunday, **14 January 2018, report to DEOMI (366 Tuskegee Airmen Drive Building 352, Patrick AFB, FL 32925), Auditorium 2 at 0745**, for in-processing. Please ensure you bring the following required items on the first day to in-process: Copy of orders and DD Form 1610, *Request and Authorization for TDY Travel of DoD Personnel*.

Contact DEOMI Student Services at DSN 854-5214/7543/5653/4617, commercial (321) 494-5214/7543/5653/4617, or by email at [deomiss@us.af.mil](mailto:deomiss@us.af.mil) with any concerns. During off-duty hours, contact DEOMI's First Sergeant at DSN 854-6978, commercial (321) 494-6978, or cell phone (321) 302-9356. My staff and I will work diligently to address and resolve any issues which may arise. Please ensure you read the welcome packet in its entirety as each document has valuable information.

Once again, welcome to DEOMI and congratulations on your selection as a member of EOARCC Class 18AB. We look forward to assisting you in your continuing development as a world class Equal Opportunity professional.

  
MARY D. MARTIN  
COL, USA  
Commandant

Attachment:  
Student Welcome Packet